

Mercer Community Center

1015 Beech Hill Road, Mercer, Maine, 04957

Phone: 207-587-2911 Fax: 207-587-2912

Email: mercerclerk@outlook.com / Web: www.mercermaine.com

Agreement Form for Table and Chair Rental (outside the facility)

Name of individual/group/organization: _____

Address: _____

Telephone #: (H) _____ (Cell) _____

Date Requesting: _____ Date Returning: _____

Requesting to Rent:

Qty. _____ Tables - Round or Rectangle (circle preference) @ \$10/table = \$_____

Qty. _____ Chairs @ \$1/chair = \$_____

Total Rental Fee: \$_____

Security Deposit returnable within 14 days after event. (Write separate check for deposit)

Make checks payable to: **Town of Mercer**

Date Deposit Returned: _____ Initials _____

I acknowledge and agree to the following terms:

- A **\$100.00 security deposit** is due at time of signing this agreement and payment is required to reserve a date for your event. Your deposit will NOT be cashed, **unless** the equipment is not returned in the same shape it left in.
- Deposits will be refunded if event is cancelled at least 21 days prior to the event.
- Renters will be responsible for any damages (by themselves or their guests) incurred to the equipment during their event.
- Tables and Chairs will be cleaned prior to returning to the facility.
- It is also acknowledged that failure to adhere to this contract may result in denial of future use of equipment.
- Equipment is rented to Mercer Residents **ONLY** and will **NOT** leave the Town of Mercer.
- **In case of an issue with the rental please call Nancy Gove at (207) 431-3443.**

Renter

Date

Town of Mercer

Date