

Choose ONE:

- Application Fee
- Initial Operation License
- Annual Renewal of Operation License
- Transfer License Fee

Official Use ONLY:

Permit Fee _____
 Date Paid _____
 Receipt # _____

Town of Mercer

1015 Beech Hill Road, Mercer, ME 04957
 Phone: (207) 587-2911 Fax: (207) 587-2912

Planning Board Solar Energy Systems Application & Checklist

The undersigned applies for approval of the Mercer Planning Board as follows:

1. Applicant / Owner:

Agent (if any):

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Note: Property owner must provide written authorization if he/she wishes to be represented by an agent. Such authorization may be provided either by signing this application, or by providing authorization by means of a separately signed statement included with the application.

Map _____ Lot _____

2. Is property in regulated use zone (Shoreland Zone / Rural)?

3. What is the existing use of the property?

4. Lot Width _____ Lot Depth _____ Lot Area in Acres (1 acre = 43,560 sq. ft.) _____

5. Total square feet of proposed panel area: _____

I certify that the foregoing, and the attached materials including responses to review criteria, are true, correct and accurate to the best of my knowledge.

Signature of Applicant / Owner: _____

Date: _____

Signature of Contractor: _____

Date: _____

**TOWN OF MERCER SOLAR ENERGY SYSTEMS (SES) ORDINANCE
PLANNING BOARD REVIEW CRITERIA - Please refer to Ordinance for more detail!**

	YES	NO	Planning Board Comments
Checklist reviewed?			
Compliance with Ordinance standards (see below)			
Section 3: Standards			
Page 3 1. Utility Connections avoided?			
Page 3 2. Safety review and comments from CEO and Fire Chief			
Page 3 3. Certificate of UL listing			
Page 3 4. Visual Impact plan submission is satisfactory?			
Page 4 5. Land clearing, soil erosion and habitat impacts minimized?			
Page 4 6. Setbacks met?			
Page 4 7. Fencing and sign requirements will be met?			
Page 4 8. Signage for 24-hr emergency contact will be addressed?			
Page 5 9. Removal: Decommissioning plan received and deemed to be satisfactory?			
Page 5 10. Proposed roads to the facility to be built for year-round maintenance?			
Page 5 11. Operation and maintenance plan submitted with application?			
Page 5 12. Emergency Services: Project summary provided to CEO and Fire Chief?			
Page 5 Additional Standards			
Page 5 A. Soil Erosion/reduction in the land's capacity to hold water requirement has been satisfied?			
Page 5 B. Any adverse impact on wetlands?			
Page 5 C. Any adverse impact on waterbody?			
Page 5 D. Adequate storm water management in place?			
Page 5 E. Any adverse impact on any floodplain areas?			
Page 5 F. Disposal of all solid waste is in conformance with all local regulations? Type and quantity will not exceed their capacity?			
Page 5 G. Any adverse effect on scenic or natural beauty of the area or significant wildlife habitat?			
Page 5 H. Proposed activity in conformance with the Town's Shoreland Zoning Ordinance and all other local ordinances?			
Page 5 I. Does the Town has the capacity to provide fire and rescue services to the development?			
Page 6 Section 4: Compliance with National & State Codes			
Page 6 1. All SESS shall be installed in compliance with the photovoltaic systems etc...			
Page 6 2. All writing shall be installed in compliance ..etc.....			
Page 6 3. Prior to operation....etc.....			
Page 6 Section 5: Application Process			
Page 8 Public Hearing scheduled? Section 6, Page 8			
Page 9 Fees Paid?			
Page 9 Fees, check all that apply: Section 8 page 9 & 10			
Page 9 1.a. Application fee (\$.25 per square foot of panel area			

Page 11	1.b. Construction Phase Performance bond received? (See Section 9.1)			
Page 7	2.a. Initial Operation License Fee (\$2,500) paid?			
Page 11	2.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
Page 10	3.a. Renewal of Operation License Fee (\$2,500) paid?			
Page 11	3.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
Page 10	4.a. Transfer License - \$2,500, if applicable			
Page 12	4.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
	Decision Rendered?			
	Effective Date of Approved Project			

**TOWN OF MERCER SOLAR ENERGY SYSTEMS (SES) ORDINANCE
APPLICATION AND REVIEW COMPLETION CHECKLIST - Please refer to Ordinance for more detail**

	YES	NO	Planning Board Comments
Pg 6 Sect.5.1 Pre-conference Held?			
Pg 6 Sect.5.2 Solar Energy Systems Application plus 6 copies submitted?			
Pg 6 Sect.5.2 List of Abutters, including addresses			
Pg 6 Sect.5.2 Verification of the applicant's right, title, or interest to the property (i.e., property deed)			
Pg 6 Sect.5.2&.3 Description of Project			
Pg 11 Sect: 9 Estimated costs of the project			
Pg 6 Sect: 9 Schedule of construction, including begin/end dates			
Pg 6 Sect 5.3 Estimated square footage of project			
Pg 6 Sect 5.3 Copy of Tax Map			
Pg 6 Sect 5.3 Copy of Somerset County soil map showing property			
Pg 6 Sect 5.3 Copy of USGS Topographic map showing property			
Pg 3&6 Sect 3&5 Site Plan:			
Pg 3&6 Sect 3&5 A. Map of property lines and physical features, including roads and setbacks for project site			
Pg 3&6 Sect 3&5 B. Proposed changes to landscape, including Erosion Control Plan			
Pg 6 Sect 5.3 C. Blueprints/drawings of SES			
Pg 6 Sect 5.3 D. Name, address and contact info of proposed system installer			
Pg 6 Sect 5.3 E. Preliminary Equipment specification sheet			
Pg 6 Sect 5.3 F. Owner or Operator Name, address and contact info			
Pg 6 Sect 5.3 G. Project applicant, funders and investors consent			
Pg 6 Sect 5.3 H. Property operation and maintenance plan			
Pg 6 Sect 5.3 I. IF&W plant/animal habitat locations, if any			
Pg 6 Sect 5.3 J. Location of wetlands/waterbodies, if any			
Pg 6 Sect 5.3 K. Location of shoreland zone, floodplain or well-based head protection areas, if any			
Pg 7 Sect 5.4 Decommissioning plan:+Pg 12 Sect 10			
Pg 7 Sect 5.4 A. How physical removal of all SES components will be accomplished			
Pg 7 Sect 5.4 B. How disposal of all solid, special and hazardous waste will be performed and funded			
Pg 7 Sect 5.4 C. How and on what schedule will stabilization and re-vegetation will be accomplished?			
Pg 7 Sect 5.4 D. Estimated costs for decommissioning of the SES, including detailed description of how estimated costs were derived, including date which was basis for the estimate			
Pg 7 Sect 5.4 APPLICATION FEE AND CONSTRUCTION PHASE PERFORMANCE GUARANTEE			
Pg 9 Sect 8 Application fee of \$.25 per square foot of panel area paid?			
Pg 9 Sect 8.1 Construction Phase performance guarantee submitted to town?			
Pg 9 Sect 8.1 INITIAL OPERATION LICENSE (once construction is completed)			
Pg 10 Sect 8.2 Fee of \$2,500 paid?			
Pg 10 Sect 8.2 Performance Guarantee submitted to town?			
Pg 10 Sect 8.3 ANNUAL RENEWAL OF OPERATION LICENSE			
Pg 10 Sect 8.3 Fee of \$2,500 paid?			

Pg 10 Sect 8.3
Pg 10 Sect 8.4
Pg 10 Sect 8.4
Pg 10 Sect 8.4

Performance Guarantee submitted to town?				
TRANSFER LICENSE				
Fee of \$2,500 paid?				
Performance Guarantee submitted to town?				