

Choose ONE:

- Application Fee
- Initial Operation License
- Annual Renewal of Operation License
- Transfer License Fee

Official Use ONLY:

- Permit Fee _____
- Date Paid _____
- Receipt # _____

Town of Mercer

1015 Beech Hill Road, Mercer, ME 04957
 Phone: (207) 587-2911 Fax: (207) 587-2912

Planning Board Solar Energy Systems Application & Checklist

The undersigned applies for approval of the Mercer Planning Board as follows:

1. Applicant / Owner:

Agent (if any):

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Note: Property owner must provide written authorization if he/she wishes to be represented by an agent. Such authorization may be provided either by signing this application, or by providing authorization by means of a separately signed statement included with the application.

Map _____ Lot _____

2. Is property in regulated use zone (Shoreland Zone / Rural)?

3. What is the existing use of the property?

4. Lot Width _____ Lot Depth _____ Lot Area in Acres (1 acre = 43,560 sq. ft.) _____

5. Total square feet of proposed panel area: _____

I certify that the foregoing, and the attached materials including responses to review criteria, are true, correct and accurate to the best of my knowledge.

Signature of Applicant / Owner: _____

Date: _____

Signature of Contractor: _____

Date: _____

**TOWN OF MERCER SOLAR ENERGY SYSTEMS (SES) ORDINANCE
PLANNING BOARD REVIEW CRITERIA - Please refer to Ordinance for more detail!**

	YES	NO	Planning Board Comments
Checklist reviewed?			
Compliance with Ordinance standards (see below)			
Section 3: Standards			
1. Utility Connections avoided?			
2. Safety review and comments from CEO and Fire Chief			
3. Certificate of UL listing			
4. Visual Impact plan submission is satisfactory?			
5. Land clearing, soil erosion and habitat impacts minimized?			
6. Setbacks met?			
7. Fencing and sign requirements will be met?			
8. Signage for 24-hr emergency contact will be addressed?			
9. Removal: Decommissioning plan received and deemed to be satisfactory?			
10. Proposed roads to the facility to be built for year-round maintenance?			
11. Operation and maintenance plan submitted with application?			
12. Emergency Services: Project summary provided to CEO and Fire Chief?			
Additional Standards			
A. Soil Erosion/reduction in the land's capacity to hold water requirement has been satisfied?			
B. Any adverse impact on wetlands?			
C. Any adverse impact on waterbody?			
D. Adequate storm water management in place?			
E. Any adverse impact on any floodplain areas?			
F. Disposal of all solid waste is in conformance with all local regulations? Type and quantity will not exceed their capacity?			
G. Any adverse effect on scenic or natural beauty of the area or significant wildlife habitat?			
H. Proposed activity in conformance with the Town's Shoreland Zoning Ordinance and all other local ordinances?			
I. Does the Town has the capacity to provide fire and rescue services to the development?			
Section 4: Compliance with National & State Codes			
1. All SESS shall be installed in compliance with the photovoltaic systems etc...			
2. All writing shall be installed in compliance ..etc.....			
3. Prior to operation....etc.....			
Section 5: Application Process			
Public Hearing scheduled? Section 6, Page 8			
Fees Paid?			
Fees, check all that apply: Section 8 page 9 & 10			
1.a. Application fee (\$.25 per square foot of panel area			

Page 11	1.b. Construction Phase Performance bond received? (See Section 9.1)			
Page 7	2.a. Initial Operation License Fee (\$2,500) paid?			
Page 11	2.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
Page 10	3.a. Renewal of Operation License Fee (\$2,500) paid?			
Page 11	3.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
Page 10	4.a. Transfer License - \$2,500, if applicable			
Page 12	4.b. Performance Guarantee (150% of decommissioning costs) received? (See Section 9.2)			
	Decision Rendered?			
	Effective Date of Approved Project			

**TOWN OF MERCER SOLAR ENERGY SYSTEMS (SES) ORDINANCE
APPLICATION AND REVIEW COMPLETION CHECKLIST - Please refer to Ordinance for more detail**

	YES	NO	Planning Board Comments
Pg 6 Sect.5.1 Pre-conference Held?			
Pg 6 Sect.5.2 Solar Energy Systems Application plus 6 copies submitted?			
Pg 6 Sect.5.2 List of Abutters, including addresses			
Pg 6 Sect.5.2 Verification of the applicant's right, title, or interest to the property (i.e., property deed)			
Pg 6 Sect.5.2&.3 Description of Project			
Pg 11 Sect: 9 Estimated costs of the project			
Pg 11 Sect: 9 Schedule of construction, including begin/end dates			
Pg 6 Sect 5.3 Estimated square footage of project			
Pg 6 Sect 5.3 Copy of Tax Map			
Pg 6 Sect 5.3 Copy of Somerset County soil map showing property			
Pg 6 Sect 5.3 Copy of USGS Topographic map showing property			
Pg 3&6 Sect 3&5 Site Plan:			
Pg 3&6 Sect 3&5 A. Map of property lines and physical features, including roads and setbacks for project site			
Pg 3&6 Sect 3&5 B. Proposed changes to landscape, including Erosion Control Plan			
Pg 6 Sect 5.3 C. Blueprints/drawings of SES			
Pg 6 Sect 5.3 D. Name, address and contact info of proposed system installer			
Pg 6 Sect 5.3 E. Preliminary Equipment specification sheet			
Pg 6 Sect 5.3 F. Owner or Operator Name, address and contact info			
Pg 6 Sect 5.3 G. Project applicant, funders and investors consent			
Pg 6 Sect 5.3 H. Property operation and maintenance plan			
Pg 6 Sect 5.3 I. IF&W plant/animal habitat locations, if any			
Pg 6 Sect 5.3 J. Location of wetlands/waterbodies, if any			
Pg 6 Sect 5.3 K. Location of shoreland zone, floodplain or well-based head protection areas, if any			
Pg 7 Sect 5.4 Decommissioning plan:+Pg 12 Sect 10			
Pg 7 Sect 5.4 A. How physical removal of all SES components will be accomplished			
Pg 7 Sect 5.4 B. How disposal of all solid, special and hazardous waste will be performed and funded			
Pg 7 Sect 5.4 C. How and on what schedule will stabilization and re-vegetation will be accomplished?			
Pg 7 Sect 5.4 D. Estimated costs for decommissioning of the SES, including detailed description of how estimated costs were derived, including date which was basis for the estimate			
Pg 7 Sect 5.4 APPLICATION FEE AND CONSTRUCTION PHASE PERFORMANCE GUARANTEE			
Pg 9 Sect 8 Application fee of \$.25 per square foot of panel area paid?			
Pg 9 Sect 8.1 Construction Phase performance guarantee submitted to town?			
Pg 9 Sect 8.1 INITIAL OPERATION LICENSE (once construction is completed)			
Pg 10 Sect 8.2 Fee of \$2,500 paid?			
Pg 10 Sect 8.2 Performance Guarantee submitted to town?			
Pg 10 Sect 8.3 ANNUAL RENEWAL OF OPERATION LICENSE			
Pg 10 Sect 8.3 Fee of \$2,500 paid?			

Pg 10 Sect 8.3
Pg 10 Sect 8.4
Pg 10 Sect 8.4
Pg 10 Sect 8.4

Performance Guarantee submitted to town?				
TRANSFER LICENSE				
Fee of \$2,500 paid?				
Performance Guarantee submitted to town?				